

SUPPORTING DOCUMENTS

Important documents for your application

MRE



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SUPPORTING DOCUMENTS

Found a rental property you'd love to call home?

Now it's time to submit your application! To put your best foot forward and give the rental provider a clear overview of who you are, here are some of the supporting documents we recommend including in your application.

IDENTIFICATION DOCUMENTS

These include documents such as your passport, driver's license or proof of age card, as well as documents like a utility bill or car registration that shows your name and current address.

GOVERNMENT SUPPORT

Should you be receiving some sort of financial assistance from the Government, include documents to confirm this, identifying the amount and regularity of payments.

PROPERTY OWNERSHIP

Current home

If you own the home you are currently living in, please submit a document showing proof of ownership, such as council rates or land tax.

Investment home

If it is leased through an agency, supply a document showing the rental income received. If it is leased through a private arrangement instead, please submit evidence of ownership and rental income.

PET APPLICATION

If there will be a pet living with you at the property, you'll need to provide a Pet Application form, with a photo of your pet. Contact MRE to request the application form.

EMPLOYMENT STATUS

Employed by a business or organisation

- Your three most recent payslips
- If you have commenced employment only recently, and do not have payslips, a copy of your employment contract or letter of employment showing commencement date and annual salary will suffice

Self-employed

- Business account document
- Your most recent tax return

Student

- Confirmation of enrolment
- If you receive a scholarship, include documentation to support this
- If a parent and/or guardian is financially supporting you, provide a letter confirming this, including a document specifying the financial assistance

Not employed

- If you are not currently receiving ongoing income from employment, the rental provider will require confirmation that you are in a financial position to make rental payments

Retired

- Document showing that you are in a position to make rental payments
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A NOTE ON PRIVACY

The information that is provided by you in your application is used by the rental provider to assess your suitability as a renter, to identify your identity and to process, evaluate and manage the rental. Further information regarding your privacy and the information collected in your rental application can be found on your application form.

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SUMMARY

It's important to make sure these documents are as recent as possible, so the rental provider can make an assessment on your current situation.

If there are any documents you may not have included or forgot to submit, our agents will be in touch to request these. However, the more information you provide and the less following up that is required, the quicker your application can be processed, resulting in a higher chance of securing the home you're after.

Our rental providers can only make a decision based on the information provided in the application and supporting documents (as well as references), so if you believe there is any additional information that may strengthen your application or that would be helpful for the rental provider to know about, it's a good idea to include it. In saying that, we request you only provide information that you are comfortable in disclosing.

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