

THE YORK

W. BRUNSWICK

MOVE IN GUIDE

BOOKING YOUR MOVE IN

You are required to book your move in with the Owners Corporation Manager, prior to your move in.

Move ins will not be permitted if a booking has not been made with the Owners Corporation Manager prior.

Move in times are Monday to Friday, 9am - 5pm and Saturday, 9am - 12pm.

You will be allocated a one-hour time slot (longer if necessary and only with prior agreement with the OC Manager).

MOVE IN/OUT PROCEDURE

Internal lift dimensions: 1.4 metres wide 1.97 metres deep 2.4 metres high

No article of furniture exceeding these dimensions is to be brought into the building.

The following rules set by the Owners Corporation must be adhered to for all moves into and out of the property:

- You must ensure all items move in and/or move out through the ground floor car park via the designated lift and follow a predetermined route outlined by the OC Manager.
- Removal trucks/vans are not to park within the car park and MUST park outside the property. Note that the maximum height limit for any vehicle entering the car park is 2.1 metres.
- One elevator only will be used for movement of all items, it will be fitted with protection covers. Under no circumstances is a lift without protection covers to be used for moving purposes.
- If you have smaller items in your car you are able to utilise the designated lift from your car park level but please handle carefully.
- All contractors and other persons involved in the move in and/or move out must not unduly restrict access to common areas such as lifts, entrances, car parking spaces and entries to the building or fire escape paths.
- Emergency areas MUST be kept clear at all times, no exception.
- All large rubbish, cardboard boxes (flattened) and polystyrene pieces MUST be brought down to the lower floor bin room where a bin will be provided for your convenience
- All common areas must be kept clean, no rubbish and liquid of any kind is to remain. Any items or rubbish items left in hallways or rubbish rooms on any level will result in a cleaning fee being charged to you
- Any damage to common areas or your rented apartment, including scratches, chips and marks on floor, walls, doors or lifts, which are caused by either the resident or the removers during move in/out, will be your responsibility to have cleaned or promptly restored to original condition. Where damage occurring to any part of the property is not cleaned or promptly restored to original condition, a fee will be charged to you for repair

OWNERS CORPORATION

Owners Corp Commercial have been appointed as the Owners Corporation for The York.

Manager: Aaron Harvey

Phone: 03 9820 0055 or 0402 581 388.

Email: aaron@tbre.net.au

UTILITIES

The electricity and gas hot water supply is part of an 'embedded network', meaning there is only one provider for the entire development. Please ensure you activate an account with these utility providers before moving into the property to ensure they are active when you move in.

Electricity: Win Energy - 1300 791 970 or www.winenergy.com.au

Gas Hot Water: Origin Energy – 13 24 61 or www.originenergy.com.au

Water: Yarra Valley Water (Arranged via Connect Now on 1300 554 323)

PLEASE NOTE: As this is an embedded network, Connect Now will not be able to assist in Electricity and Gas Hot Water connection.

TV CONNECTIONS

Television is accessible via plug in points which is connected to a 'free to air' television aerial. Your living room connection also includes a Pay TV point.

You will need to arrange connection for Pay TV directly with Foxtel (1300 788 796) at your own expense.

PHONE & DATA CONNECTIONS

Each apartment is NBN connected and contains phone/data points which allow you access to both internet and telephone services. You will need to arrange your own connection through your preferred provider. Initial connection fees may apply.

RUBBISH AND RECYLING

It is the occupants' duty to separate all recycling and general waste and place them in the designated bins

The Royal and The Hudson - The refuse room is located adjacent to the car park entry

The Barkly and The Lincoln - The refuse room is located in the lower ground carpark

AUSTRALIA POST ADDRESS

Your Australia Post residential mailing address is as follows;

The Barkly APT NO/9 Duggan Street, Brunswick West VIC 3055

The Lincoln APT NO/12 Olive York Way, Brunswick West VIC 3055

The Royal APT NO/3 Duggan Street, Brunswick West VIC 3055

The Hudson APT NO/8 Olive York Way, Brunswick West VIC 3055

CAR PARKING

Each apartment comes with one car space. Your remote control will give you access to the basement. It also acts as a fob to allow access to the front door of the building and lift access.

Your vehicle must only be parked in your designated car space, which will be marked with the number of your apartment.

The Barkly A <APT NO>, i.e. A102

The Lincoln B <APT NO>, i.e. B102

The Royal C <APT NO>, i.e. C102

The Hudson D <APT NO>, i.e. D102

Please contact Melbourne Real Estate should you require further clarification on the location of your car space.

STORAGE CAGE & BIKE STORAGE

Storage cages and bike storage are located in the basement car park. Please contact Melbourne Real Estate should you require further clarification on the location of your storage cage.

Melbourne Real Estate advise you to not store any objects of personal or monetary value in the storage cage, and will not be held liable for any items removed or damaged due to theft or other incidents. Residents are required to provide their own locks.

BARBEQUE AND OUTDOOR DINING

Communal BBQ & outdoor dining facilities can be found on the ground floor concourse between The Hudson and Royal buildings. It is expected that all residents keep this area neat and tidy at all times and clean the area after use.

USEFUL CONTACTS

Melbourne Real Estate – 03 9829 2900, www.melbournerealestate.com.au

Moreland City Council - 03 9243 8888, <http://www.moreland.vic.gov.au>

Victoria Police (Brunswick) - 8378 6000, <http://www.police.vic.gov.au>

Yarra Valley Water - 1300 304 688, <https://www.yvw.com.au/>

Metropolitan Fire Brigade - 000

THE YORK BUILDING LAYOUT

