

BELLVIEW APARTMENTS MOVE IN GUIDE

MOVE IN PROCEDURE

It is imperative you book a date and time for your move in as soon as possible. Bookings are to be made through the Complex Property. Email your name, phone, and preferred date and time of lift booking to assist@complexproperty.com.au or call 1300 159 357.

OWNERS CORPORATION

Calli Owner Corporation has been appointed as the Owners Corporation.

Phone: 03 7018 7535

Email: stefan@callioc.com.au

UTILITIES

The gas and electricity supply is part of an 'embedded network', meaning there is only one provider for the entire development. Ensure you activate an account with these utility providers before moving into the property to ensure they are active when you move in.

Electricity & Gas – OC Energy

Phone: 1300 49 40 80

Email: connections@ocenergy.com.au

Online: <https://secureforms.ocenergy.com.au/new-connection/>

Water: Yarra Valley Water (arranged via Connect Now during your signup or on 1300 554 323)

PLEASE NOTE: As this is an embedded network, Connect Now will not be able to assist in Electricity and Gas connection.

TELEVISION CONNECTIONS

Television is accessible via plug in points which are connected to a 'free to air' television aerial. Your connection also includes a Pay TV point. You will need to arrange connection for Pay TV directly with Foxtel (131 999 or <https://www.foxtel.com.au>) at your own expense.

PHONE & INTERNET CONNECTIONS

Each apartment contains phone/data points which allow you access to both internet and telephone services. You will need to arrange your own connection through your preferred provider. New connection fees may apply.

CAR PARKING

If your apartment comes with a car space, this is within a stacker system. You are required to book an induction with Rotex Multiparking. Phone Earnie on 0413 789 846 or email earnie@rotexmultiparking.lk to arrange your induction.

Residents are **NOT** permitted to use their car stacker until they have received an induction.

After hours emergency number: 0420 992 773

If your property does not have a car park, you will need to make your own arrangements.

Please contact Melbourne Real Estate should you require further clarification on the location of your car space.

STORAGE CAGES & BIKE STORAGE

Each apartment has an allocated storage cage, located on Basement Level 2. Bike storage is also located on this level. Residents are required to provide their own locks.

Melbourne Real Estate advise you to not store any objects of personal or monetary value in the storage cage, and will not be held liable for any items removed or damaged due to theft or other incidents.

Please contact Melbourne Real Estate should you require further clarification on the location of your storage cage.

RUBBISH DISPOSAL

Rubbish disposal chutes are located on every level. There is a Bin Store Room located on the ground floor.

MAINTENANCE/ DEFECTS

On occasion, issues may arise with the different aspects of your apartment and require rectification under statutory warranties. In this situation please contact Ella Beckingsale on ella@melbournerealestate.com.au to advise. For any urgent maintenance

items, please refer to the General Contacts List located on the USB provided in your key collection pack. If

unavailable, please refer to the Urgent Tradesperson List provided in your original Welcome Email, or alternatively on our website.