

# KEY & FOB ORDER FORM

594 St Kilda Rd, Melbourne  
OCPS 501539H



## STEP 1 - Your details

Owner  Agent  (Please tick one) Date .....

Apartment No: ..... / 594 St Kilda Rd, Melbourne VIC 3004

Full Name: .....

Agency Name (if applicable): .....

Agency Address (if applicable): .....

Telephone: ..... Email: .....

Signature: .....

**Invoice to:** Owner / Agent / Tenant    **Collected by:** Owner / Agent / Tenant    (Please circle)

Comments: .....

Tenant's Full Name: .....

Tenant's Email Address: .....

## STEP 2 - Number of Key(s) / FOB(s) required (All items are inclusive of GST and P&H)

..... x Apartment Key(s) @ \$75.00 (each):	\$
..... x Apartment FOB(s) @ \$75.00 (each):	\$
..... x Mail Box Keys @ \$187.00 (set of 2):	\$
	_____
Grand Total:	\$ <u>          </u>

## STEP 3 - Payment

Please submit completed form to:

- Capstone Corporation Pty Ltd, PO Box 6308, Melbourne VIC 3004, (or)
- [alto.manager@capstonecorp.com.au](mailto:alto.manager@capstonecorp.com.au)

Upon approval, an invoice will be issued to you with payment options.

## Step 4- Delivery

Once payment has been received, Keys/FOBs will be ordered and delivered, normally within 10 business days.